

APPLICATION TO RENT

Logan Preferred Property Management’s Relationship is with the Property Owner

Non-Refundable $35 Application Fee Required

EACH PERSON 18 YEARS OR OLDER IS REQUIRED TO FILL OUT AN APPLICATION

**Applicant Information** (Include Spouse’s Information)

First Last Birth Date Social Security #

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| --- | --- | --- | --- |
|  |  |  |  |
| Spouse |  |  |  |

Email Address Phone #

|  |  |
| --- | --- |
|  |  |
| Spouse |  |

All Other Occupants: Birth Date Relationship to Applicant

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**Rental History**

Current Residence

Address City State Zip

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Dates of Residency Reason for Moving

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Owner/Manager’s Name Phone #

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Previous Residence

Address City State Zip

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Dates of Residency Reason for Moving

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Owner/Manager’s Name Phone #

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**Employment History** (Include Spouse’s Information)

Current Employer Occupation Length of Employment Monthly Pay Amount

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| --- | --- | --- | --- |
|  |  |  | $ |
| Spouse |  |  | $ |

Employer Address Phone # Name of Supervisor

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| Spouse |  |  |

Previous Employer Occupation Length of Employment Monthly Pay Amount

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|  |  |  | $ |
| Spouse |  |  | $ |

Employer Address Phone # Name of Supervisor

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|  |  |  |
| Spouse |  |  |

**References**

Bank Name Address Phone #

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Personal Reference Name Relationship Phone #

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In Case of Emergency Relationship Phone #

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**General Information**

Vehicle: Make Model Year License Plate #

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Vehicle: Make Model Year License Plate #

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Have you filed for bankruptcy? Yes No

Have you been evicted or asked to move? Yes No

If yes, please explain:

Do you smoke? Yes No

Do you have pets? Yes No

**Applying For:**

Address Rent Amount per Month:

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| --- | --- |
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Desired Move-in Date (Availability Dates are Subject to Change)

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**OFFICE USE ONLY:**

**Must Pay By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact Notes: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Application Fee Paid: \_\_\_\_\_\_\_ Method: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Result of Application: \_\_\_\_\_\_­\_ Reason: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Date Contacted: \_\_\_\_\_\_\_\_\_\_\_ Notes: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **1 2 3 4 5 6 7 8 9 10**

**Tenant Application Criteria**

$35 NON-REFUNDABLE APPLICATION FEE: Each applicant over the age of 18 must pay an application fee and consent to have a background check done on them. Spouses may put their information on the same application. Cosigners must also pay an application fee and give the same consent as other applicants.

PHOTO IDENTIFICATION: Current, government issued photo identification must be provided by all applicants over the age of 18 at the time of application.

SECURITY DEPOSIT: The deposit for a listed property is the same as the listed monthly rent amount, unless otherwise stated. A double deposit may be required in some circumstances.

UTILITIES: If the property requires the tenant to pay for utility services, tenants will be required to place the applicable utility service accounts in their own name. Account numbers for these services must be provided to our office before occupancy will be permitted.

INCOME REQUIREMENTS: **The combined income of all persons living in the rental must be at least three times the monthly rent.**

RENTAL HISTORY: Applicants must provide the name and contact information for their previous two landlords. Applicants must also provide the corresponding addresses. Applicants will not be approved if they have had any defaults in lease agreements, evictions, or if they owe any money to any other landlord.

CREDIT HISTORY: Applications for tenancy will be denied if a bankruptcy has occurred in the last 2 years. Applications will also be denied for credit scores under 650. Properties with higher monthly rent amounts will require a higher credit score for approval. All collection accounts must be “paid in full” or “paid as agreed”. Applicants with past due accounts, or with little to no credit history may qualify if they pay an additional security deposit or have an approved cosigner.

CRIMINAL HISTORY: This business follows the rules and regulations relating to the Fair Housing Acts. Criminal history is evaluated as part of the application process. Since each applicant has differing history, only after an application is completed can a determination be made. Generally, persons on any sex offender list will be denied. Persons with convictions relating to distribution and/or manufacture of controlled substances will be denied. All others go through a process. We encourage all to come in and apply.

PETS: Our company has a general no pet policy, unless otherwise indicated on a specific property.

APPROVAL: If your application is approved you will be informed promptly. You will have 24 hours from the notification of your approval to sign a lease agreement. If you do not, then other applicants may be considered and given the opportunity to sign a lease.

*We are committed to offering equal housing opportunities. We do not discriminate against anyone on the basis of race, color, religion, sex, national origin, disability, familial status, source of income, sexual orientation, or gender identity.*

I HAVE READ, AND I UNDERSTAND THE TENANT APPLICATION CRITERIA AS LISTED ABOVE.

Applicant Initials Date

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Spouse Initials Date

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I AUTHORIZE LOGAN PREFERRED PROPERTY MANAGEMENT TO USE THE INFORMATION ABOVE TO COMPLETE A CREDIT AND BACKGROUND CHECK. I ALSO AUTHORIZE LOGAN PREFERRED PROPERTY MANAGEMENT TO CONTACT MY PREVIOUS LANDLORDS FOR A RENTAL REFERANCE. I VERIFY THAT THE STATEMENTS IN THIS APPLICATION ARE TRUE AND CORRECT. I ALSO ATTEST THAT I AM A LEGAL U.S. RESIDENT.

Signature of Applicant Date

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Signature of Spouse Date

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OFFICE USE ONLY

**Rental Reference**

Owner/Manager Name Date

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Address Length of Residency

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Rent Amount

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 M-M: Yes\_\_\_\_ No \_\_\_\_

Number of Late Payments Pets: Yes\_\_\_\_ No \_\_\_\_

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 Notice Required: Yes\_\_\_\_ No \_\_\_\_

Number of NSF Checks

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 Notice Given: Yes \_\_\_\_ No \_\_\_\_

Past Due Balance

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Damages

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Complaints or Problems

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